

## Liverpool ONE Lost Property Procedure

Lost property found on site will be brought to the Information Centre and then should be logged in the following ways:

- Inexpensive Articles

Anything handed in that is thought to be of a relatively low value e.g. umbrellas; shopping bags etc will be logged in the lost property file and kept in the lost property department in the Information Centre for 30 days.

- Items of Value

Any item that is thought to be valuable e.g. driving license, wallet, and passports etc will be logged in the same way as stated above. Wherever possible the owner will be contacted, in cases of bank cards, the bank will be contacted who will then inform the owner. These items must be collected from the Information Centre, we can not post them. These items will be kept for 90 days.

If you find any lost property at Liverpool ONE please hand it in at the Information Centre on Wall Street, if you have lost items whilst visiting Liverpool ONE, please also report to the Information Centre.



**LIVERPOOL  
ONE**

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